

TABLEAU

CONFERENCE

#TC18 New Orleans Oct 22-25

Testing Guide

We're excited you'll be testing with us at the upcoming Tableau Conference in New Orleans!

Please read this guide in its entirety to ensure you are prepared for your exam.

Exam Schedule

When you registered for your exam, you chose a specific day to take it - Monday or Thursday.

Monday is an open session. You can show up anytime during the day to start your exam (with the exception of the Server Certified Professional exam) as long as you allow enough time to finish before the session ends. Test takers will start exams on a first come, first served basis. We don't anticipate you will need to wait more than a half hour to begin your exam, but be sure to allow yourself plenty of time if you are on a tight schedule.

Thursday is one afternoon session beginning at 3:30PM.

Monday, October 22nd

- 9:00AM Exam room opens and check-in begins
- 9:00AM All Server Certified Professional exams must begin
- 1:30PM Last call for Desktop Certified Professional exams
- 2:30PM Last call for Desktop Qualified Associate exams
- 3:00PM Last call for Server Qualified Associate exams
- 5:00PM Exam room closes

Thursday, October 25th

- 3:30PM Exam room opens and check-in begins
- 3:30PM All Desktop Certified Professional exams must begin
- 4:30PM Last call for Desktop Qualified Associate exams
- 5:00PM Last call for Server Qualified Associate exams
- 7:15PM Exam room closes

Additional schedule information can be found on the Conference website [here](#).

Preparation

Pre-Conference Training Workshops, Conference sessions and hands-on training are great ways to expand your Tableau knowledge and skill-set. However, these sessions are not designed as exam preparation.

You should feel 99.9% ready for your exam before coming to the Conference. You will not be able to reschedule your exam due to lack of preparation. Each exam has an Exam Prep Guide to give you information on the details of the exam, the skills measured and a few sample questions. Guides can be found on our website [here](#).

If you are taking a Certified Professional level exam, you must be an active Qualified Associate on the day you are scheduled to take your Conference exam. If you have not met this required pre-requisite by October 5th, your exam will be cancelled in accordance to the [Conference Cancellation Policy](#). Qualified Associate exams are available to take online through our exam partner [here](#).

Exam Environment

By choosing to test at a conference, please be aware there may be environmental factors such as noise, variable room temperature, unfamiliar hardware, etc. during your exam. Your exam will be proctored to ensure the testing environment remains fair and compliant. You are expected to adhere to the following:

- All cell phones and smart watches must be off and stored away in your pocket or bag/backpack.
- Your desk must be clear of all unauthorized papers and pens. You cannot write during your exam.
- You cannot talk to yourself or other people in the room.
- You must keep your eyes on your own computer screen.
- You must use the restroom prior to the start of your exam.

Should we observe unauthorized behavior, you will receive a friendly warning or dismissal from your exam.

Next Steps

Review the Exam Preparation Guide.

Guides can be found on our website [here](#).

Confirm what day you are scheduled to take your exam.

Details are available in your registration confirmation email.

Keep an eye out for email communication about your exam.

Information will be sent closer to the beginning of the Conference.

Bring your Conference name badge or a government issued photo ID to your exam.

The name on your Conference registration must match the name you use to confirm your exam session with our exam provider. If not, you must present a government issued photo ID with a matching name to take your exam.

Questions?

Before or after the Conference: Email certification@tableau.com

During the Conference: Visit the Training & Certification Help Desk near Registration or the Customer Solutions Hub in the Community & Data Square within the Data Village.

FAQ

How many exams am I allowed to take at the Conference?

You are allowed to take one exam. If you are attending a Pre-Conference workshop, you cannot take your exam on that day.

Can I switch my exam day?

Yes, if there is availability in the day you wish to transfer to. Contact our Conference Operations team at tcc-ops@tableau.com to request a change.

Monday's exam session is scheduled for 9AM - 5PM.

Do I have to be there the whole day?

These are open sessions, so you don't have to hang out with us the whole day - with the exception of those taking the Server Certified Professional exam. This seven hour exam must begin at 9AM on Monday. For all other exams, you can begin anytime after 9AM as long as you allow enough time to finish before the room closes. See Exam Schedule for more details.

When will I receive my exam results?

For Qualified Associate level exams, you will receive results via email within 24 hours after completing your exam. For Certified Professional level exams, you will receive your results via email within four weeks after the Conference.

Can I take the Certified Professional level exam without being an active Qualified Associate?

No. Each exam focuses on testing a different set of skills, which is why one is a required prerequisite of the other.

Do I need to bring a computer?

No. We will provide a computer for you to take your exam on.

What version of Tableau will I be tested on?

Check what version we are offering exams on [here](#).

What Conference sessions should I attend to prepare for my exam?

While the sessions are full of helpful and exciting information, they are not designed as exam preparation. You should feel comfortable with the skills outlined in the Exam Preparation Guide before coming to the Conference.

Can I use resources during the exam?

You are allowed to utilize online, public resources such as Tableau Online Help. You are not allowed access to private websites or communication sites like email or chat.

Do you have any additional sample questions outside what is in the Exam Preparation Guide?

The only sample questions are those found in the Exam Prep Guides. They are intended to give you an idea of the types of questions in the exam; not to test product knowledge.

I haven't had enough time to prepare. Can I take my exam online after the Conference?

No. Conference exams are non-transferable to online exams. Online exams are not available to take at the Conference either.

Will there be food available?

There will be snacks available outside the testing room.

Will there be shuttle services to and from hotels?

Yes. You can find more information [here](#).

You can find more information about the Certification Program [here](#).